

Welcome!


We will get started in just a few minutes.

Please **INTRODUCE** yourself in the **CHAT** box below.

SHARE your UConn Department, Home Country, and how long you expect to be researching/teaching at UConn.

-----**Tips/Reminders**-----

- ★ WebEx Support: <https://its.uconn.edu/webex/>
- ★ Please **MUTE** your device
- ★ Ask questions via **CHAT** window or **RAISE HAND** function
- ★ Recorded for future reference and playback on ISSS website



Orientation to the J-1 Visa Regulations: Visiting Scholars & Student Interns

International Student & Scholar Services (ISSS)
Office of Global Affairs
University of Connecticut

International@uconn.edu

UConn

Welcome from
International
Student & Scholar
Services!
(ISSS)

Agenda

- ISSS services & contact information
- Important immigration documents
- J-1 requirements
- Living in Connecticut
- ISSS resources

Contact

- www.issu.uconn.edu
- international@uconn.edu
- International Listserv (announcements/updates)
- UCONN e-mail address (if you have one!)

Our goals are to:

- Help you **understand** the **rules** of your J-1 visa
- **Monitor** UCONN's and UCONN sponsored visa holders' **compliance** with J-1 visa regulations.
- **Provide support** with non-immigration issues for international students & scholars
(cultural adjustment, taxes, living in CT)

International Center

- UConn Global Affairs
- International Student & Scholar Services (ISSS)
- 2019 Hillside Road
- STORRS, CT 06269-1083
- PHONE: 860.486.3855 FAX:
860.486.5800

- Special events
- Trips planned throughout the year
- Lounge/computer lab
- issu.uconn.edu

What does ISSS help you with?

- Visa/travel
- Staying longer/leaving early
- Off-site activity authorization
- Social Security Number
- Driving/State ID
- Tax Issues
- Dependent Visas
- Much more!

Pretty much everything you need to know about being in the U.S. on your J-1 Visa!

Which immigration **terms**
should I be aware of?

J-1 Exchange Visitor Visa Terms

J-1 Visa

Exchange Visitor visa

- Purpose: academic/cultural exchange with United States through research, teaching, interning, etc.
- Your activity = exchange program
You can only be in the U.S. with your J-1 visa if you are doing your exchange activity with UCONN

Non-Immigrant Visa

Temporary, must intend to return home

J-2 Visa

Legal spouse, children under age of 21

J-1 Exchange Visitor Categories

Professor

For teaching activity,
up to 5 continuous years

Research Scholar

For research activity,
up to 5 continuous years

Subject to 24 Month Bar on repeat programs:

After you finish your Professor or Research Scholar activity, 24 months must pass before you can come back to the United States as a J-1 Professor or Research Scholar.

J-1 Exchange Visitor Categories

Professor

Short-Term Scholar

For short-term scholarly activity such as lecturing, observing, consulting, researching, participating in seminars, etc.

up to 6 month program

Research Scholar

Specialist

Observing, consulting, demonstrating special skills
up to 1 year program

J-1 Exchange Visitor Categories

Professor

Short-Term Scholar

Student Intern

Full time internship activity to fulfill academic objective of home country university degree program

up to 12 months per degree level

Research Scholar

Specialist

Student Non-Degree

Full time research, observation, or other activity that fulfills academic objective of home country university degree program.

up to 24 months

J-1 Exchange Visitor Categories

Professor

Research Scholar

Short-Term Scholar

Specialist

Student Intern

Student Non-Degree

It is very important to understand the objective of your program and the rules for your category!

Which immigration **documents**
should I be aware of?

SEVIS = Student and Exchange Visitor Information System

All J-visa holders have a record in the SEVIS database. Your SEVIS record must be “**active**” while you are here.



The screenshot shows the SEVIS login page. At the top left is the U.S. Immigration and Customs Enforcement (ICE) logo. The page title is "Student & Exchange Visitor Information System (SEVIS)". On the right side, there are OMB numbers: OMB 1653-0038, OMB 1405-0147, and OMB 1405-0119. The main content area contains a warning box with the following text: "WARNING: This system is for the use of authorized users only. Individuals using this computer system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel. In the course of monitoring individuals improperly using this system, or in the course of system maintenance, the activities of authorized users may also be monitored. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials. DHS has designated the Student and Exchange Visitor Information System (SEVIS) to be a Privacy Act system of records and SEVIS information will be used and disclosed in accordance with 5 U.S.C. §552a, Privacy Act of 1974, as amended." Below the warning box is a login form with fields for "User Name:" and "Password:", and "Login" and "Reset" buttons. At the bottom of the form, there are links for "Register for New Account" and "Request Password Reset". The page footer shows the date "08/22/2009 (Saturday)" and the Internet Explorer browser interface.


Form DS-2019

- Certificate of Eligibility
- Like a contract
- Who, what, when, where, how?
- Contact ISSS if lost or damaged

U.S. Department of State				CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR (J-1) STATUS		OMB APPROVAL NO. 1465-0119 EXP. DATE: 05-31-2011 ESTIMATED AVERAGE TIME TO COMPLETE: 45 min Main Page 2	
1. Applicant Name: Prineley		Pass Name: Prineley		Maiden Name: Prineley		Country: UK	
Date of Birth (mm-dd-yyyy): 1989		City of Birth: Prineley		Country of Birth: UNITED KINGDOM		Citizenship Country Code: UK	
Country of Birth: UNITED KINGDOM		Citizenship Country Code: UK		Citizenship Country: UNITED KINGDOM		Exchange Visitor Program Number: 00006416937	
Legal Permanent Residence Country Code: UK		Legal Permanent Residence Country: UNITED KINGDOM		Position Code: 215		Position: UNIVERSITY UNDERGRADUATE STUDENTS	
Primary Site of Activity: 348 FAIRFIELD ROAD ROOM 303, UNIT 2207 UNIVERSITY OF CONNECTICUT STORRS, CT 06269							
2. Program Sponsor: University of Connecticut						Exchange Visitor Program Number: P-1-00710	
Participating Program Official Description: PROFESSOR; RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; SPECIALIST; STUDENT ASSOCIATE; STUDENT BACHELORS; STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE							
Purpose of this form: Amend a previous form; Update Biographical Data							
3. Form Covers Period:				4. Exchange Visitor Category:			
From (mm-dd-yyyy): 08-24-2009				STUDENT NON-DEGREE			
To (mm-dd-yyyy): 05-09-2010				Subject Field Code: 24.0199			
				Subject Field Code Remarks: To participate in the University's Academic Exchange Program through the Office of Study			
5. During the period covered by this form, the most estimated financial support for the CE E is to be provided to the exchange visitor by: Personal funds = \$15,000.00 Total = \$15,000.00							
6. U.S. DEPARTMENT OF STATE HAS USE OR CERTIFICATION BY RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER THAT A NOTIFICATION COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE/INCLUDE DATE:						7. Arthur Galinet	
						Alternate Responsible Officer	
						Name of Officer Preparing Form	
						2110 Hillside Road, Student Union	
						Suite 307, Unit 3093	
						Storrs, ACH-05544	
						Telephone Number	
						860-486-3455	
						Date (mm-dd-yyyy)	
						09-29-2009	
8. Signature of Responsible Officer for Relaying Sponsor's FOR FEE/OWNER OF PROGRAM							
Effective date (mm-dd-yyyy): _____ Example of this exchange visitor from program number _____ sponsored by _____ in the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.							
Signature of Responsible Officer or Alternate Responsible Officer						Date (mm-dd-yyyy) of Signature	
PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 102(a) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED (see item 2 of page 2)						TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Maximum validation period is 1 year)	
The Exchange Visitor in the above program:						*EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Trials.	
1. <input type="checkbox"/> Not subject to the two-year residence requirement.						(1) Exchange Visitor is in good standing at the present time.	
2. <input type="checkbox"/> Subject to two-year residence requirement based on:						(2) Exchange Visitor is in good standing at the present time.	
A. <input type="checkbox"/> Government financing and/or						Date (mm-dd-yyyy)	
B. <input type="checkbox"/> The Exchange Visitor Skills List and/or						Signature of Responsible Officer or Alternate Responsible Officer	
C. <input type="checkbox"/> PL 94-484 as amended.						(3) Exchange Visitor is in good standing at the present time.	
Name _____ Title _____						Date (mm-dd-yyyy)	
Signature of Consular or Immigration Officer _____ Date (mm-dd-yyyy) _____						Signature of Responsible Officer or Alternate Responsible Officer _____	
THE U.S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 102(a)						Signature of Responsible Officer or Alternate Responsible Officer _____	

Sections of the DS-2019

SEVIS ID
Number

U.S. Department of State						OMB APPROVAL NO. 1405-0119	
CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR (J-1) STATUS						EXPIRES: 07-31-2011	
						ESTIMATED BUILD TIME: 45 min	
						*See Page 2	
1. Family Name: [REDACTED]		First Name: [REDACTED]		Middle Name:		Gender: MALE	N0006551440
Date of Birth (mm-dd-yyyy): 10-28-1983	City of Birth: Anhui	Country of Birth: CHINA	Citizenship Country Code: CH	Citizenship Country: CHINA		J-1 	
Legal Permanent Residence Country Code: CH	Legal Permanent Residence Country: CHINA	Position Code: 214	Position: UNIVERSITY GRADUATE STUDENTS				
Primary Site of Activity: 261 GLENBROOK ROAD Storrs, CT 06269							
2. Program Sponsor: University of Connecticut						Exchange Visitor Program Number: P-1-00710	
Participating Program Official Description: PROFESSOR; RESEARCH SCHOLAR; SHORT-TERM SCHOLAR; SPECIALIST; STUDENT ASSOCIATE; STUDENT BACHELORS; STUDENT DOCTORATE; STUDENT INTERN; STUDENT MASTERS; STUDENT NON-DEGREE							
Purpose of this form: Begin new program; accompanied by number (0) of immediate family members.							


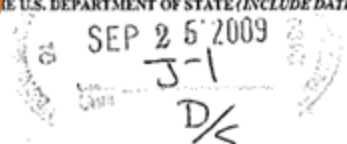
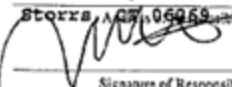
Site of Activity = where you do your exchange program

Program Sponsor = your visa sponsor

Sections of the DS-2019

Dates of your J-1 program activity

Exchange Visitor Category and Subject/Field Remarks = description of your exchange program

3. Form Covers Period: From (mm-dd-yyyy) : 09-30-2009 To (mm-dd-yyyy) : 05-29-2010	4. Exchange Visitor Category: RESEARCH SCHOLAR Subject/Field Code: 14.0801 Subject/Field Code Remarks: To conduct research in the field of Civil and Environmental Engineering	
5. During the period covered by this form, the total estimated financial support (in U.S. \$) is to be provided to the exchange visitor by: East China Normal University : \$12,800.00 Personal funds : \$4,390.00 Total : \$17,190.00		
6. U.S. DEPARTMENT OF STATE / DHS USE OR CERTIFICATION BY RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER THAT A NOTIFICATION COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE (INCLUDE DATE). 	7. Mihwa LEE Name of Official Preparing Form 2110 Hillside Road, Student Union Suite 307, Unit 3083 Storrs, CT 06269  Signature of Responsible Officer or Alternate Responsible Officer	Alternate Responsible Officer Title 860-486-3855 Telephone Number 07-30-2009 Date (mm-dd-yyyy)

Who is funding your exchange program

Alternate Responsible Officer = ISSS Advisor

Sections of the DS-2019

Consular Determination for 212(e) Home Country Residency Requirement-- What's this?

8. Statement of Responsible Officer for Releasing Sponsor (FOR TRANSFER OF PROGRAM)
Effective date (mm-dd-yyyy) _____ Transfer of this exchange visitor from program number _____ sponsored by _____
to the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.

Signature of Responsible Officer or Alternate Responsible Officer

Date (mm-dd-yyyy) of Signature

PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED (see item 1(a) of page 2).

The Exchange Visitor in the above program:

1. Not subject to the two-year residence requirements.

2. Subject to two-year residence requirement based on:

A. Government financing and/or

B. The Exchange Visitor Skills List and/or

C. PL-94-484 and/or

ANNE WAN
VICE CONSUL

Name

Signature of Consular or Immigration Officer

THE U. S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 212 (e).

TRAVEL VALIDATION BY RESPONSIBLE OFFICER
(Maximum validation period is 1 year*)

*EXCEPT: Maximum validation period is up to 6 months for Short-term Scholars and 4 months for Camp Counselors and Summer Work/Travel.

(1) Exchange Visitor is in good standing at the present time

Date (mm-dd-yyyy)

Signature of Responsible Officer or Alternate Responsible Officer

(2) Exchange Visitor is in good standing at the present time

Date (mm-dd-yyyy)

Signature of Responsible Officer or Alternate Responsible Officer

EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document.

Signature of Applicant

Place

31 Aug 09

Date (mm-dd-yyyy)

中國 (China)

Date (mm-dd-yyyy)

DS-2019 Page 1 of 2

Your signature: Please read back side and sign if you have not done so!

Travel validation: Request signature before you take a trip abroad during your exchange program

212(e) Home Country Physical Presence Requirement

- **Who is subject to 212(e)?:**
 - Government Funding
 - Skills in high demand in home country
- **How to fulfill your obligation under this law?**

After J-1 program ends you must live in your home country for a **cumulative period of 2 years.**

212 (e) Continued...

- **If you have not fulfilled 212(e) , you:**
 - Cannot apply for U.S. permanent residency (Green Card), H, K, or L visa
 - You can come back to the U.S. with *nonimmigrant* visas, but you **must** apply for the visa at a U.S. consulate overseas.

Waiver: in some cases the government will allow you to “waive” your 212(e) obligation (VERY RARE). If you get a waiver, **you cannot extend your J-1 program.**

Form I-94

Admission Record
www.cbp.gov

Print a copy to carry in
your wallet

D/S = How long you
can stay (length to
complete study plus a
30 day grace period)

Reprint I-94 every time
you enter the U.S. &
upload a copy to
ISSS
via Scholar Portal ->
Submit Arrival
Documentation

The screenshot shows the 'I-94 FAQ' page on the U.S. Customs and Border Protection website. The page title is 'U.S. Customs and Border Protection Securing America's Borders'. The OMB No. is 1651-0111 and the Expiration Date is 11/30/2014. The main heading is 'Admission (I-94) Number Retrieval'. Below this, there is a section titled 'Get I-94 Number' with instructions: 'The following information is required to retrieve your Admission (I-94) number. Enter the information as it appears on the travel document you used to enter the United States.' A notice states: 'NOTICE: If you are trying to retrieve an I-94 number from an entry from March 2013 to May 2013, it may not currently be available in the system.' A link to the Privacy Policy is provided. The form fields include: Family Name, First (Given) Name, Birth Date (MM/DD/YYYY) with a 'select' button, Passport Number, Country of Issuance (dropdown), Most Recent Date of Entry (MM/DD/YYYY) with a 'select' button, and Class of Admission (dropdown). A 'Submit' button is at the bottom. A note at the bottom states: 'Note: For security reasons, we recommend that you close your browser after you have finished retrieving your I-94 number.' A footer note mentions: 'An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number. The control number for this collection is 1651-0111. The estimated average time to complete this application is 4 minutes. If you have any comments regarding the burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 90 K Street, NE, Washington DC 20229.'

What are my responsibilities as
a J-1 scholar?

Submit Arrival Documentation (Check-In with ISSS)

STEP 1:

*Prepare electronic
copies of your
immigration
documents*

STEP 2:

*Download your I-94
and save as a PDF*

STEP 3:

*Visit issu.uconn.edu
to begin your ISSS
Online Check-In via
the Scholar Portal*

ISSS Scholar/Employee Portal

The screenshot shows the top navigation bar of the UConn ISSS website. The URL `issss.uconn.edu` is highlighted in yellow with a red arrow pointing to it. The navigation menu includes: Home, About ISSS, Resources, New Students, Current Students, Visiting Scholars, Academic Departments, and ISSS Programs & Events. Below the menu, the link "ISSS Scholar/Employee Portal Login" is highlighted with a red box and a red arrow pointing to it.

The screenshot shows the "Welcome to the UConn ISSS Portal!" page. It includes a sidebar with links for "ISSS Forms", "UConn ISSS", and "UConn Home". The main content area contains instructions for logging in, such as "All UConn Students: Please click the LOGIN link and use your NetID and password." and "J Scholars: Please click the Non-UConn LOGIN link to use the username and password received via email."

The screenshot shows the login form for the "UConn International Scholar & Employee Portal". It features a "UConn" logo with a red 'X' over it, indicating a warning. The form includes fields for "Username" and "Password", both with red checkmarks next to them. A "LOGIN" button is highlighted with a red arrow and a green checkmark. Below the button is a link for "Forgot your password?".

Submit Arrival Documentation (Check-In)

Go to Scholar Portal:

-> **REQUESTS** tab

-> **SUBMIT ARRIVAL
DOCUMENTATION**

&

-> **SUBMIT INSURANCE
DOCUMENTATION**

The screenshot shows the Scholar Portal interface. The top navigation bar includes the university logo, a user profile picture, and an 'Email' button. Below the navigation bar, the user's profile information is displayed, including a red star icon, the name 'J-1', program dates '01/01/2020 - 06/30/2020', status 'Initial', and SEVIS ID. The main content area is divided into two sections: 'Available Requests' and 'Pending Requests'. The 'Available Requests' section contains a grid of buttons: 'Add New Dependent', 'Delete Dependent', 'Transfer Out', 'Letter of Good Standing', 'Permission to Consult/Lecture', 'Request New I-94', 'Edit Dependent', 'Submit Arrival Documentation', 'Travel Signature', 'End Program', 'Submit Insurance Documentation', and 'IV Out of Country'. The 'Submit Arrival Documentation' and 'Submit Insurance Documentation' buttons are circled in red. The 'Pending Requests' section shows a list of requests with a 'Submit Arrival Documentation' and 'Submit Insurance Documentation' button for each. The 'Completed Requests' section shows 'No completed request available'.

The screenshot shows the 'Submit Arrival Documentation' form. The form has a dark blue header with the title 'Submit Arrival Documentation' and a close button. The main content area is divided into two sections. The first section, 'To submit arrival documents', contains four input fields: 'I-94 Number' (with 'Enter some input' placeholder), 'I-94 Expiration' (with 'Enter some input' placeholder), 'I-94 Admission Status' (with 'Enter some input' placeholder), and another 'I-94 Admission Status' field (with 'Enter some input' placeholder). The second section, 'Document upload', contains the text 'Please attach relevant documents' and a dashed box for file upload. Inside the dashed box, there is a blue link 'Drop files here /' and a 'Browse...' button.

Update your address

You have
10 days
after moving to
update your
address.

Go to your
Scholar Portal -
>**PROFILE** tab
to update your
address.

The screenshot shows the Scholar Portal interface with the following elements and annotations:

- Scholar Name**: [Redacted]
- Profile** tab is selected.
- Message Center**, **Requests**, and **Documents** tabs are visible.
- Initiate a New Request** button is circled in red.
- My Contact Information** section includes:
 - US Physical Address**: [Redacted]
 - Contact**: [Redacted]
 - CT Telephone Number**: [Redacted]
 - View More** button
- Dependent Information** section: "No dependent available"
- Insurance Information** section: "No insurance info available"
- Emergency Contact Information** section: [Redacted]

Red annotations include:

- Red circles around the **Requests** tab and the **Initiate a New Request** button.
- Red arrows pointing to the **Requests** tab with the text "after updating personal info click on Requests".
- Red arrows pointing to the **US Physical Address** and **CT Telephone Number** fields with the text "Enter U.S. Physical Address and CT telephone".
- Red arrows pointing to the edit icons in the **Dependent Information** and **Emergency Contact Information** sections with the text "Enter Emergency Contact Information".

Program Requirements

Do the program activity indicated in your UCONN offer letter and on Form DS-2019

If dismissed from program, you will not be able to transfer to another UConn department or University

Program activity must take place at UConn

Visiting scholars/ student interns should *not* take academic classes



Working: Professor, Research Scholar, STS, Specialist

No work/employment is permitted, except:

Work that is required for your
J-1 Exchange Program

UCONN payment must be
listed on Form DS-2019
(funding section)

Occasional lectures and short
term consultations

Written authorization letter from
ISSS required before activity takes
place.

Hosting department must
approve and recommend activity.

Working: Visiting Student Non-Degree

Limited work/employment is permitted:

Employment limited to 20 hours/week.

Limited opportunities for visiting students.

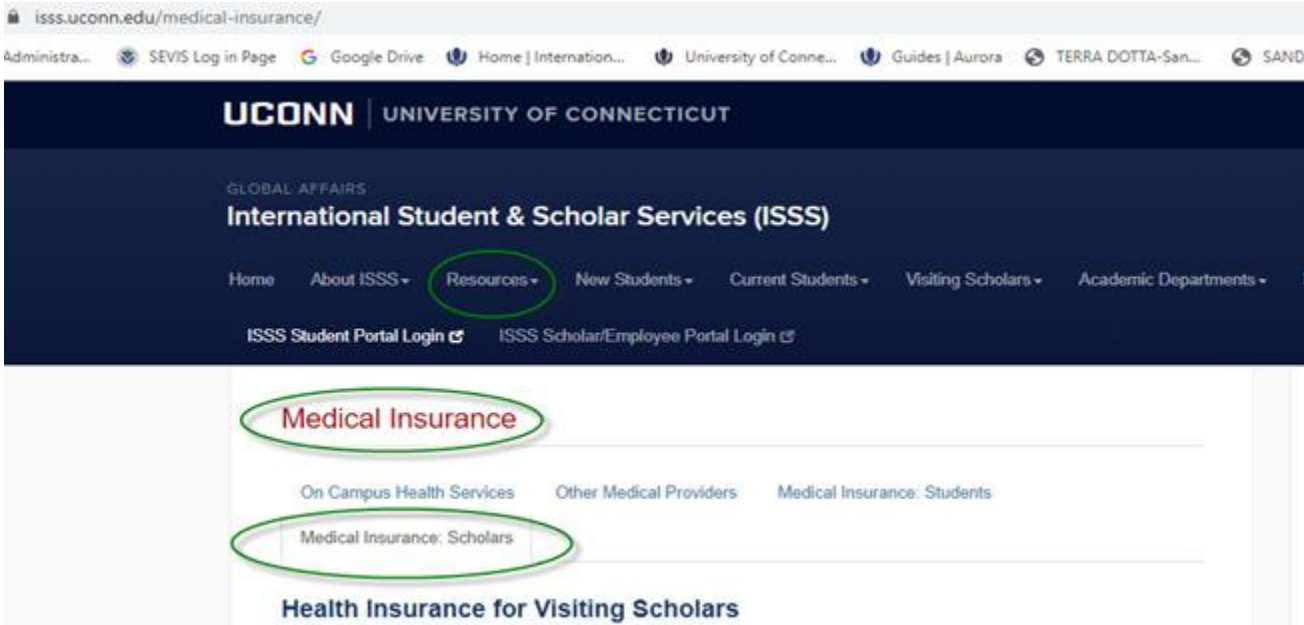
Hosting department must approve and recommend activity.



ISSS must authorize employment & issue letter before activity takes place.

Insurance Requirement

- All J-1 visa holders must have insurance that covers a **minimum benefit amount** for:
 - Accidents and illnesses
 - Repatriation of remains
 - Medical evacuation
- Visiting scholars and student interns may purchase the **UCONN student insurance plan**.
- J-1s and J-2s must have insurance meeting U.S. requirements for **entire exchange program**.



The screenshot shows the website iss.s.uconn.edu/medical-insurance/. The page header includes the UCONN logo and the text "UNIVERSITY OF CONNECTICUT". Below this, it says "GLOBAL AFFAIRS" and "International Student & Scholar Services (ISSS)". A navigation menu includes "Home", "About ISSS", "Resources", "New Students", "Current Students", "Visiting Scholars", and "Academic Departments". The "Resources" link is circled in green. Below the navigation, there are two login links: "ISSS Student Portal Login" and "ISSS Scholar/Employee Portal Login". The main content area features a section titled "Medical Insurance" which is also circled in green. Underneath this section, there are three links: "On Campus Health Services", "Other Medical Providers", and "Medical Insurance: Students". Below these links, there is another link "Medical Insurance: Scholars" which is circled in green. At the bottom of the page, the text "Health Insurance for Visiting Scholars" is visible.

Insurance for family members

- Active J-2 dependents (spouse/child) must meet minimum insurance coverage (even if outside the U.S.)
- HUSKY Insurance
 - for children and pregnant women only
 - Not OK for J-1/J-2 visa holders
 - State welfare program - exchange visitors are expected to be financially capable of meeting living/insurance cost

Ways to fall out of status

- X Unauthorized employment
- X Not doing exchange program activity
- X Being dismissed from program
- X Not updating address
- X Knowingly not having insurance
- X Other law violations (drug possession, DUI, assault, etc.) can impact status

Any of these can lead to



cancellation of
your
SEVIS record!

International Travel



Travel during program restricted to
30 days or less

You must get a travel signature on your DS-2019 from ISSS before leaving the U.S. for travel.

Travel signature requests may take up to 2 weeks

To apply, you must submit the following requests to ISSS:

- DS-2019
- Travel Request via Portal
- Proof of insurance via Portal
- Out-of-Country Scholar Request Form (**Professor/Research Scholar**)

International Travel

Go to Scholar Portal -> REQUESTS Tab -> TRAVEL SIGNATURE & -> EV OUT OF COUNTRY

The screenshot displays the Scholar Portal interface. At the top, the browser address bar shows the URL: `issportal.uconn.edu/index.cfm?thisaction=ScholarPortal.Department#scholar/iddg1/application`. The page header includes the UConn logo, the text "Scholar Portal", and a user profile icon. Below the header, a navigation bar contains "Profile", "Message Center", "Requests" (highlighted in yellow), and "Documents".

The main content area is divided into three sections:

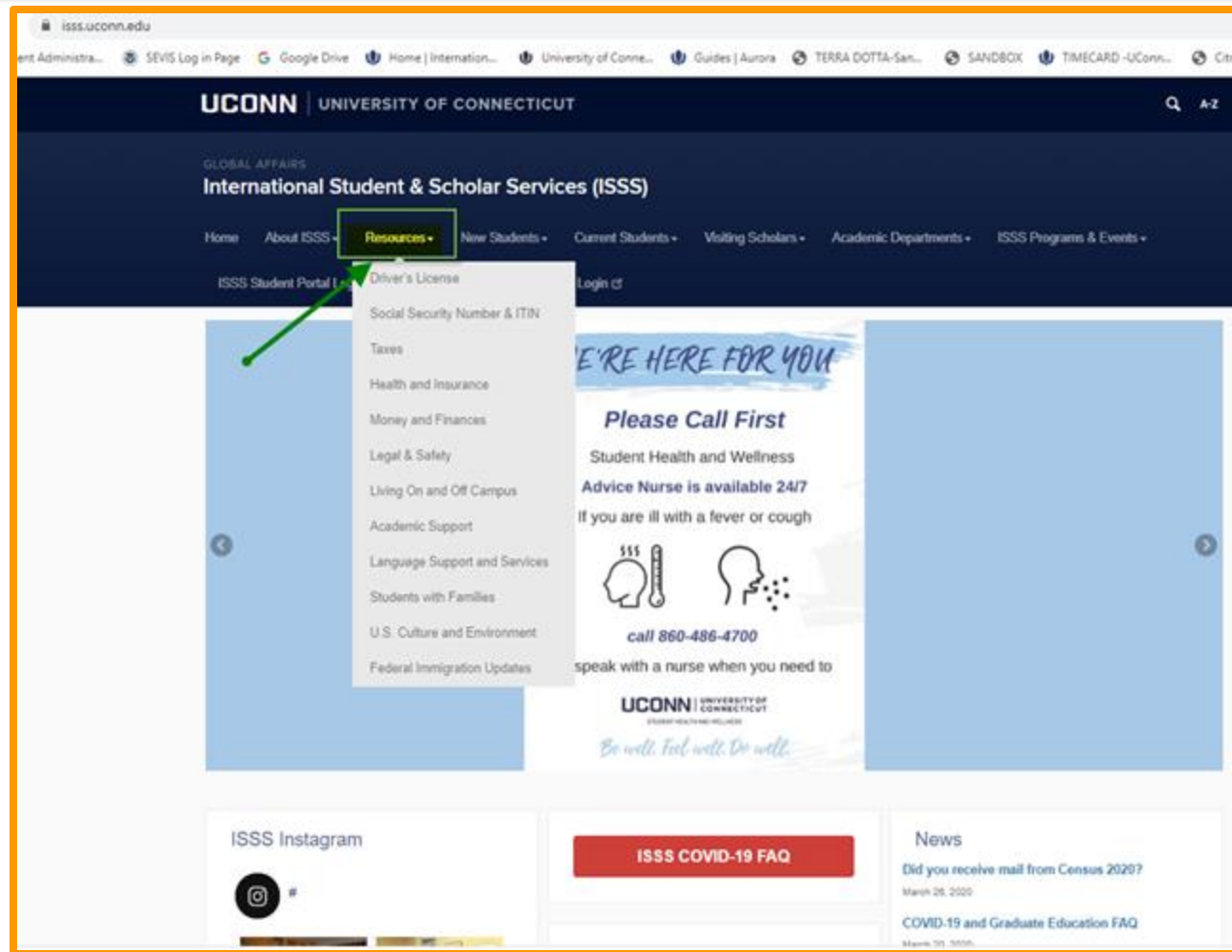
- Available Requests:** A list of buttons for various actions: "Add New Dependent", "Delete Dependent", "Transfer Out", "Letter of Good Standing", "Permission to Consult/Lecture", "Request New OS 2018", "Fall Dependent", "Submit Arrival Documentation" (circled in red), "Travel Signature" (boxed in green), "End Program", "Submit Insurance Documentation" (circled in red), and "EV Out of Country" (boxed in green). A green arrow points from the "Requests" tab to the "Submit Arrival Documentation" button, and another green arrow points from the "Letter of Good Standing" button to the "EV Out of Country" button.
- Pending Requests:** A section showing a list of pending requests with columns for "Request Type" and "Status". Two items are listed: "Submit Arrival Documentation" and "Submit Insurance Documentation".
- Completed Requests:** A section showing "No completed request available."

What should I know about living
in Connecticut?

ISSS Website issss.uconn.edu

Resources on:

- English language courses
- Banking, housing, transportation
- Area information
- Enrolling children in schools and daycare
- Social Security Number and taxes
- Driver's license



The screenshot shows the ISSS website interface. The top navigation bar includes the UCONN logo and the text "UNIVERSITY OF CONNECTICUT". Below this, the page is titled "GLOBAL AFFAIRS International Student & Scholar Services (ISSS)". A navigation menu is visible with options: Home, About ISSS, Resources (highlighted with a green box and a green arrow), New Students, Current Students, Visiting Scholars, Academic Departments, and ISSS Programs & Events. A dropdown menu is open under "Resources", listing various services: Driver's License, Social Security Number & ITIN, Taxes, Health and Insurance, Money and Finances, Legal & Safety, Living On and Off Campus, Academic Support, Language Support and Services, Students with Families, U.S. Culture and Environment, and Federal Immigration Updates. The main content area features a blue banner with the text "WE'RE HERE FOR YOU" and "Please Call First Student Health and Wellness Advice Nurse is available 24/7". Below the banner, there is a call to action: "call 860-486-4700 speak with a nurse when you need to". The footer contains sections for "ISSS Instagram", "ISSS COVID-19 FAQ", and "News".

University IT Services (UITS)

If you are paid by UConn:

You will have a NetID (UConn Network Identifier) that enables you to access UConn technology services.

For questions, visit:

uits.uconn.edu

If you are not paid by UConn:

You may or may not have been assigned a NetID.

- Check to see if you have one.
<https://netid.uconn.edu/NetIDHome/>
- Ask your department to arrange for one.
- Check with UITS website to see options for Guest Registration.

Husky One Card

- ID card issued by UConn to students, staff and faculty members.
- Used to access various UConn services including photocopy machines, UConn library lending services, access to certain buildings.
- Bring passport and offer letter.
- *You may need to wait until your payroll is processed (even if you are not a paid employee).*



Social Security Number

Do I need a Social Security number?

YES

Must get one if you have employment

NO

Not needed for bank account, mobile phone, apartment rental, etc.

Visiting Student Non-Degree:

- Proof of Employment
- J-1 Employment Auth from ISSS
- SSN Application, Passport, DS-2019

All Other Scholars:

- SSN Application
- UConn DS-2019
- Passport



Driving in Connecticut

International Driver's Permit

International Driver's Permit is valid TOGETHER with home country license for up to one year.

But you must have a CT License or State ID to *register* a car in CT.

IDP cannot be obtained in the U.S.

Connecticut Driver's License

Step 1: Apply for Social Security Number.
If given denial letter, you will need to have a marriage certificate or academic transcript to verify your identity.

- **Step 2:** Take a class
- **Step 3:** Get a learner's permit
(may only drive with together with certain individuals)
- **Step 4:** Take a test
- **Step 5:** Get your license!

French, Canadian, German licenses: treated like out-of-state licenses.

Taxes - www.irs.gov

U.S. (federal) and state taxes for each year you are present

When to file?

February 1 – April 15* in the year *after* the calendar year for which taxes are filed

***Unpaid* Scholars/Student Interns**

- File Form 8843

***Paid* Scholars/Student Interns**

- Wait to receive UConn payment statement for tax year
- File Form 8843 along with proper tax return forms

ISSS provides free tax workshop

Can my family
come to stay during
my program?

Dependent Family Members

Husbands, wives, and children under 21 can apply for the J-2 visa.

J-2 children may attend elementary school and high school

J-2's may study at university level and may apply for work permit

Other friends and family can apply for visitor visas

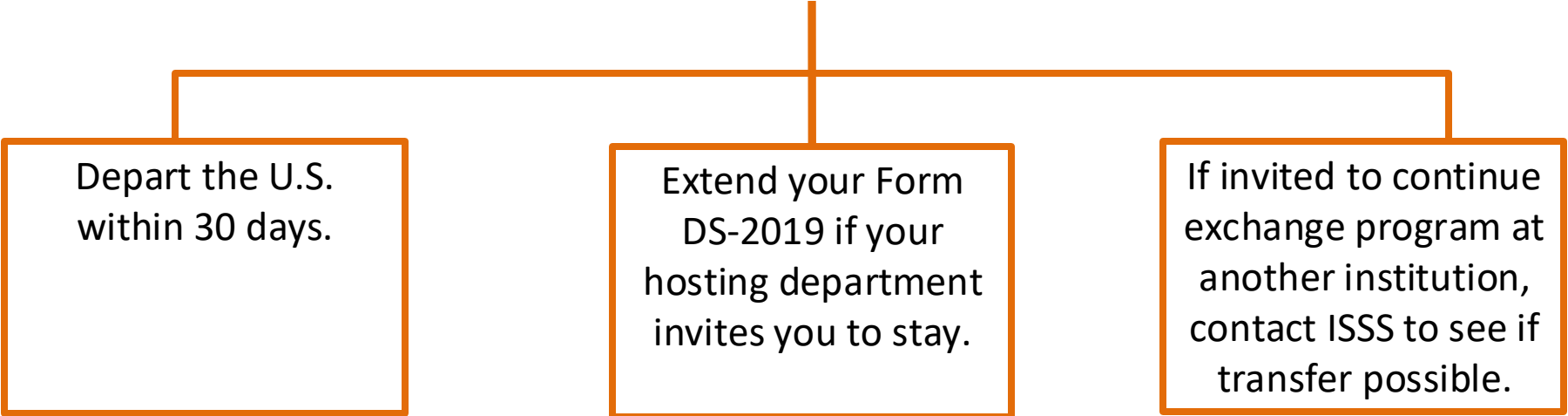


If you want them to...

What to do when
my program ends?



At the end of the program, you can...



Before you leave...

- **ALL Scholars and Student Interns:** Must submit *Departure Notice Form* to ISSS before your departure.
- **Student Interns:** Your hosting department **must** submit internship evaluation to ISSS upon completion of your internship.
- Keep all Forms DS-2019 issued to you and your dependents for future reference. This is your responsibility.

212(e) and 12/24 month bars

- If coming back to U.S. as research scholar/professor, may not have been in the U.S. with any J status in prior **12 months**.

Exceptions:

- You were in the Short Term Scholar category
 - Total length of J program was less than six months
- Current research scholars/professors must wait **24 months** before returning in the same categories.
 - If subject to 212(e), **keep records** of travel back home to document fulfillment of 212(e)

6 things to remember!!!

- Update your address in ISSS Portal if you move.
- Pursue full time scholarly activity and contact ISSS if you cannot do this.
- During program dates on DS-2019, be present at UConn. Contact ISSS if you cannot be here.
- Maintain appropriate health insurance.
- Request a travel signature if you will take a trip abroad. Restrict travel to less than 30 days.
- Department must extend Form DS-2019 if you will stay longer.

ISSS Contact Information

Phone: 860-486-3855

Email: international@uconn.edu
ekaterina.barachkova@uconn.edu

Website: www.issu.uconn.edu